

MACA-Lead the Change board meeting minutes

25 September 2019

Attendees	Apologies
Emer Timmons	William Touche
Denis Woulfe	
Elysia McCaffrey	
Baroness Ruby McGregor-Smith CBE	
Jonathan Bullock	
Caroline Waters OBE RSA CiPD	
Emma Codd	
Michael Prescott	
Dr Randall S. Peterson	
In Attendance; Susan Beaumont-Staite	
Sara Abbonizio	
Silvia Zborovjanova	
Jane Vose	
Arthur Strigini	

1. Introductions – Emer Timmons

- 1.1 Emer Timmons (ET) welcomed members and noted apologies from William Touche
- 1.2 All attendees introduced themselves being it the first board meeting.
- 1.3 ET expressed appreciation for the members to join the MACA-Lead the Change board and for their support.

2. Strategy document (draft) – Denis Woulfe

- 2.1 Denis Woulfe (DW) led the review of the draft of Strategy document.
- 2.2 DW will update the document to capture the comments and re circulate for review and final approval at the next meeting.

3. Strategic programme groups (draft) – Denis Woulfe

- 3.1 DW led the review of the draft of Strategic programme groups document.
- 3.2 DW will update the document following the discussion and circulate for the final approval at the next board meeting.
- 3.3 ET introduced Jane Vose who will be the Secretariat for the Strategic programme workstreams.
- 3.4 Board members agreed next 3-months communication plan.

4. Launch comms plan, website, social media – Emer Timmons

- 4.1 MACA-Lead the Change website was launched on the day of this board meeting.
- 4.2 Social media pages have been set up and are active too – Twitter, LinkedIn and Facebook.
- 4.3 ET introduced Arthur Strigini who is leading on the social media.

5. Next steps – Denis Woulfe

- 5.1 DW summarised the meeting's discussions. Minutes will be produced for agreement at the next meeting.

6. AOB

- 6.1 There was no other business.

DATE OF THE NEXT BOARD MEETING:

Thursday 12th December 11:00 – 12:45, followed by lunch